



**Minutes of a Meeting of the Joint Waste
Collection Services Committee held
virtually on 30 September 2020**

Present: Councillor David Mansfield, Surrey Heath Borough Council (Chairman)
Councillor Mary Marshall, Elmbridge Borough Council (Vice Chairman)
Councillor Natalie Bramhall, Surrey County Council
Councillor Claire Malcomson, Mole Valley District Council

In Attendance: Paul Anderson, Mole Valley District Council
Nicola Blake, Amey
Ray Lee, Elmbridge Borough Council
David Maidman, Joint Waste Solutions
Geoff McManus, Woking Borough Council
Richard Parkinson, Surrey County Council
Tim Pashen, Surrey Heath Borough Council
Tina Siddiqui, Amey
Matt Smyth, Joint Waste Solutions
Danielle Wright, Amey

Apologies: Councillor Kevin Davis, Woking Borough Council

14/JW Minutes of Last Meeting

RESOLVED that the minutes of the meetings of the Joint Waste Collection Services Committee held on 17th June 2020 and 13th July 2020 be approved as being a correct record and signed by the Chairman.

15/JW Declaration of Interests

There were no declarations of interest.

16/JW Contract Performance Reporting Quarter 1 (April to June) 2020

The Committee received and noted a report providing a summary of the recycling performance of the four joint contract authorities at the end of quarter 1 (April to June 2020) of the 2020/21 municipal year.

17/JW Joint Contract Budget and Finance Update

The Committee considered a report summarising the financial position of Joint Waste Solutions (JWS) at the end of quarter 1 (April to June) of the 2020/21 financial year.

It was noted that the JWS Team budget was currently projecting an underspend of £39,100, the majority of which was attributed to a carry forward of reserve funds to cover unforeseen expenditure. Amey's variable charges were projected to exceed the £1.78million budget by £890,490 by the end of the 2020/21 financial year; 50% of this

overspend was attributable to the cost of hiring agency staff to ensure that service provision continued during the Covid-19 pandemic and the Committee was informed that the Government was making additional funding available to help cover increased costs as a result of the pandemic.

The Committee noted the report.

18/JW Contract Improvement Plan

The Committee received a report summarising the partnership activities and financial performance of the contract during the first quarter of the 2020/21 municipal year (April to June 2020).

The possibility of cross border route optimisation was being reviewed by Amey and JWS and the Committee was informed that integration of the main rounds, whilst not impossible, would be complicated by waste segregation and tipping location requirements however there were potential opportunities for cross border routes for the narrow access and street cleansing rounds and these were being explored.

The Environment Improvement Plan had been developed using Amey's Environmental Policy as a starting point and work was underway to establish the service's carbon footprint. Data on the carbon emissions from buildings was not readily available and whilst work was taking place to obtain this data the Environment Improvement Plan's initial focus was on vehicular emissions for which data was readily available.

The Committee was informed that the possibility of converting the waste fleet to electric or hybrid vehicles was under consideration. Initial quotes to replace the smaller fleet vans with electric or hybrid vehicles had been obtained and Amey was looking to replace the smaller van fleet with hybrid models in the near future and work to install electric vehicle charging points at depots for use by staff was being progressed. It was noted that the current specification of the waste collection vehicles was Euro 6 which made them the most environmentally friendly option currently available on an HGV chassis.

It was noted that climate emergencies had been declared by Surrey authorities and a number had committed to pledges stating that they would be carbon neutral by a certain time. It was agreed that Amey would explore the possibility of committing to a similar pledge.

The Committee noted the update and commended the progress that had been made towards achieving all the targets for 2020/21.

19/JW Covid-19 Update

The Committee was provided with an update on the current status of the workforce as a result of the Covid-19 pandemic.

The Committee was informed that although there had been an increase in Covid-19 related absences in recent weeks, as the workforce returned from holidays and children returned to school, full services continued to be delivered across the partnership area. Partnership working and communications between Amey, JWS and the partner authorities continued to be a strength.

The Committee thanked all those involved in delivering the waste collection and street cleansing services; it was requested that these thanks were formally passed on to staff delivering the services on the ground.

20/JW Any Other Business

The Committee noted the recent death of a crew member based in Surrey Heath and requested that their condolences be passed on to the individual's family.

21/JW Date of Next Meeting

It was noted that the next Scheduled meeting of the Joint Waste Collection Services Committee would take place on Wednesday 2nd December at 2pm

CHAIRMAN